Legal Internship
Provo and Orem City Justice Courts

Office Description
Internships with the justice courts help students develop a greater knowledge of court proceedings, due process of law, individual constitutional rights, and the relationship and interaction between defense and prosecuting attorneys and their clients in a real-time court setting. Justice courts handle Class B and C misdemeanors and infractions.

Internship Duties
- Advise defendants of rights and answer questions
- Help defendants fill out proper paperwork
- Coordinate meetings with defendants and their attorneys
- Survey administration and research
- Light legal research
- Minor clerical duties
- Help with the smooth flow of court cases

Qualifications
- Moderate writing and computer skills
- Exceptional interpersonal skills
- Hard-working
- Self-motivated

Timeline
Orem City Court: M-F mornings, 10-20 hrs/week; Schedule negotiable.
Provo Court: Monday and Wednesday or Tuesday and Thursday, 8:00 a.m. to noon
Must be available for entire semester

Application Procedure
Provo City Justice Court—Contact Judge Vernon Romney, 801-852-7177, rromney@provo.utah.gov
Orem City Justice Court—Contact Jody Meyer, Administrator, 801-724-3909, jmeyer@orem.org

May be available for credit
Contact Scott Dunaway
Internship Coordinator
944 SWKT — 801-422-6029
http://politicalscienceinternships.byu.edu/