Internship Benefits
intellectual development ★ career sampling ★ improved employment prospects
enhanced skills ★ more competitive for graduate school ★ a great experience!

Research Internship
Utah Foundation Name

Office Description
Utah Foundation is a non-profit, non-partisan public policy research organization. The mission of Utah Foundation is to promote a thriving economy, a well-prepared workforce, and a high quality of life for Utahns by performing thorough, well-supported research that helps policymakers, business and community leaders, and citizens better understand complex issues and providing practical, well-reasoned recommendations for policy change.

Internship Duties
This internship is best-suited for those seeking experience involving substantive policy work and the opportunity to develop analytical skills in an applied setting. Interns can expect to engage in independent research (with supervision) and possibly even have their research published through Utah Foundation. In addition, we would prefer someone with an interest in communications that could create and implement a plan to improve Utah Foundation’s online presence and increase the distribution of our policy work. Duties include:

- Gathering quantitative and qualitative data on public policy issues
- Analyzing data using statistical and other tools and methods
- Writing research briefs and reports summarizing results of analysis
- Assisting in the preparation for and execution of public events
- Assisting with other Utah Foundation-related activities as needed

Qualifications
- Interns must be students currently enrolled in or recently graduated from one of the following programs: Master of Public Administration, Master of Public Policy, MA/MS of Economics, Master of Education with public policy emphasis. Highly qualified junior or senior undergraduates will also be considered.
- Strong data analysis and writing skills
- Experience working with financial and demographic data
- Good proficiency in Microsoft Word and Excel
- Interest in public policy topics such as education, healthcare, economics, or tax policy
- Ability to perform governmental research with an objective, even-handed approach.
- Ability to direct one’s own daily activities with a high degree of productivity

Timeline
20 hrs/wk, early May to late August.

Stipend: None

Application Procedure
Submit a resume, two professional/educational references and a brief, research-oriented writing sample to: morgan@utahfoundation.org. Application deadline—April 1, 2013

May be available for credit
Contact Scott Dunaway
Internship Coordinator
945 SWKT — 801-422-6029
http://politicalscienceinternships.byu